

TONBRIDGE & MALLING BOROUGH COUNCIL

JOINT TRANSPORTATION BOARD

09 March 2020

Report of the Director of Street Scene, Leisure & Technical Services

Part 1- Public

Matter for Recommendation to Borough Cabinet - Non-Key Decision (Decision may be taken by the Cabinet Member)

1 PARKING ACTION PLAN, PHASE 11

Summary

This report brings forward recommendations to the Borough Council's Cabinet for Phase 11 of the Parking Action Plan following formal consultation.

1.1 Introduction

1.1.1 The Borough Council has for many years divided requests for new and revised parking restrictions into separate phases of the "Parking Action Plan". Parking proposals as part of Phase 11 of the Parking Action Plan have already been subject to a report to the September 2019 meeting of this Board, following the informal consultation stage.

1.1.2 The September 2019 meeting of this Board agreed that a number of proposals should proceed to formal consultation, which was undertaken on parking proposals at 26 locations across the Borough.

1.2 Formal Consultation

1.2.1 Formal consultation was carried out between 17th January to 9th February 2020 in accordance with the relevant statutory requirements. This consisted of;

- letters to immediate frontagers and those who commented at the informal consultation stage;
- notices on-street;
- advertisements in the local press;
- letters to Parish/Town Councils;

- letters to statutory consultees (emergency services, bus companies, freight associations, motoring organisations etc.)
- documents “on deposit” at Tonbridge Castle, the Borough Council offices at Kings Hill and the County Council’s offices in Maidstone; and
- on the Borough Council’s website.

1.2.2 **A summary of all the locations, the issues raised and a recommendation for each is included in Annex 1.**

1.2.3 **Annex 2** contains a summary of each location, with more detail as to the response rate, analysis and recommendation.

1.2.4 **Annex 3** contains plans of the proposals.

1.2.5 **Annex 4** contains a redacted copy of all the consultation responses that have been received within the formal consultation period.

1.2.6 Across all of the 26 locations the Borough Council received 317 responses – a response rate of 25.5%. A number of other issues were raised from the Consultation process that are not within the remit of the Borough Council and these are being taken forward to the appropriate authority.

1.3 Legal Implications

1.3.1 The on-street parking service is undertaken by the Borough Council on behalf of Kent County Council under terms of a formal legal agreement.

1.3.2 The formal consultation was undertaken in accordance with the Local Authorities Traffic Orders (Procedures) (England and Wales) 1996.

1.4 Financial and Value for Money Considerations

1.4.1 Funding to implement works associated with the Parking Action Plan Phase 11 is provided within existing revenue budgets.

1.5 Risk Assessment

1.5.1 The comprehensive assessment and consultation process applied to Parking Action Plans provides the assurance that the Borough Council has the will and ability to adapt proposals brought forward, in the light of comment and circumstances, and to ensure that it achieves a best balance of local parking needs. A regular review of the schemes is crucial to ensure that the Council correctly and effectively manages on-street parking in these areas, as the proposals are either introduced for safety reasons or to provide a more appropriate balance of parking needs.

- 1.5.2 A major risk is that scheme proposals encounter significant lack of local support. This risk is mitigated by the considerable effort devoted to ensuring there is widespread consultation on proposals both informally and formally. There is also care given to ensuring that schemes are adjusted and adapted in the light of comments and observations received from the local community, without compromising safety.

1.6 Equality Impact Assessment

- 1.6.1 The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

1.7 Policy Considerations

- 1.7.1 Asset Management
- 1.7.2 Communications
- 1.7.3 Community
- 1.7.4 Customer Contact

1.8 Recommendations

It is **RECOMMENDED TO THE BOROUGH COUNCIL'S CABINET** that the recommendations for each location included in Phase 11 of the Parking Action Plan, shown in **Annex 1** to the report be adopted, and where appropriate any objections be set aside, and the restrictions be introduced.

The Director of Street Scene, Leisure & Technical Services confirms that the proposals contained in the recommendation(s), if approved, will fall within the Council's Budget and Policy Framework.

Background papers:

- Annex 1 – Formal Consultation Recommendations
- Annex 2 – Location summary sheets
- Annex 3 – Plans of locations and proposals
- Annex 4 – Redacted consultation responses

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